



2023-2024 School Year Berlin High School Chromebook Agreement

The Board of Education and the administration believe in the educational value of Chromebooks and recognize their potential to support our curriculum by expanding resources for student use in school and at home. All students will be issued a Chromebook upon entering grade 9 or transferring to BHS. The Chromebook will be returned upon graduation or when a student withdraws from Berlin High School. This document provides students and their parents/guardians with information about the responsibilities of care and use of a Chromebook.

As the property of the district, these computer systems must be carefully handled and their integrity preserved for the benefit of all. Therefore, access to the computer systems is a privilege, and not a right. Students will be required to adhere to a set of policies and procedures as set forth in the Berlin Board of Education policies (BPS Policy 5131.83-R).

Ownership of the Chromebook:

Berlin Public Schools retains sole right of possession of the Chromebook. Students are permitted to use the district's loaned Chromebook for legitimate educational purposes. Personal use of Chromebooks is expressly prohibited. Therefore, all users must be aware that they should not have any expectation of personal privacy in the use of these Chromebooks.

It is expected that all students will properly care for their Chromebooks in order to prevent damage. **All Chromebooks must be properly stored in the school-issued protective case at all times.** I understand that under Connecticut General Statute 10-221 Boards of Education are authorized to assess charges against students who lose or damage educational materials and they may withhold grades, transcripts, or report cards until such payments are made. The replacement of a lost, stolen, or damaged school-issued Chromebook is the responsibility of the student/parent. For 2023-2024 the cost of a replacement Chromebook is \$250, the case is \$35, and the charger is \$30. Information on the yearly Chromebook insurance program is attached.

Distribution Process for 2023-2024:

1. Students **and** parents: carefully read and sign this agreement form.
2. Read the optional insurance form and submit payment if choosing to participate in the insurance program.
3. **Submit this form no later than Monday, August 21 to receive your Chromebook on the first day of school, Thursday, August 24.**

A student will only receive their school-issued Chromebook if their agreement form has been signed and submitted by both the student **AND** the parent. Students who have turned in their BHS Chromebook Agreement form after Monday, August 21 will receive their Chromebooks by the second day of school.

This Chromebook Agreement is valid for the entire time a student is in possession of a school-issued Chromebook. It is expected that all students will comply with Berlin Public Schools standards and will act in a responsible and legal manner at all times in accordance with Berlin Public Schools policies and regulations, as well as with state and federal laws. Any misuse of the Chromebook may result in loss of access to a Chromebook as well as other disciplinary action.

By signing below, the student agrees to follow and accept the above Chromebook guidelines. As a parent/guardian, I have read and discussed the agreement with my student and he/she understands the responsibility he/she has in the use of their Chromebook.

Print Student Name _____ Grade _____

Student Signature _____ Date _____

Print Parent/Guardian Name _____

Parent/Guardian Signature _____ Date _____